

School Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

Click to view Required Components Checklist

(https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf)

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School Name:	Visual & Performing Arts Magnet School
Facilitator Name:	Carri Baker
Plan Review/Revision Date:	5/18/2021
District Level Reviewer, Title:	Suzanne Ray Proctor, JPS FACE Reviewer
District Level Approval Date:	7/29/2021

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Carri	Baker	Library Media Specialist/Parent Facilitator
Morgan	Wilcoxon	Teacher
Tiffany	Calloway	Parent
Maria	Munoz	Parent
Franklin	Teague	Parent
Kelli	Merryman	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Lauren	Massee	Parent
Dale	Case	Principal
Lee	Caldwell	Vice Principal
Kylene	Lichuki	Instructional Facilitator
Wes	Swift	Assistant Principal
Ashley	Pagan	Parent/Teacher

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Linda	Whiteside	Counselor

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Visual & Performing Arts will engage parents/families in the decision making process through the development of surveys, informal discussions with parents & staff and Title I Committee meetings.
- Visual & Performing Arts will involve parents in the Title I Planning Committee to review, update and improve the plan. To support this process Visual and Performing Arts will offer school staff and parents training on how to contribute to this process in a meaningful way in August 2021 and will make this training available throughout the school year on an as needed basis online.
- Visual and Performing Arts will invite parents and/or family members to serve on the Visual and Performing Arts Title I Committee. To ensure we are including a diverse group of parents from our student body, we will also survey faculty & staff each year for a list of parents who may be candidates for this planning and evaluation team. A cross-section of the student population will be taken into account to ensure most demographics are represented.
- Visual and Performing Arts will receive suggestions and feedback from the parent organization PATHS (Parents and Teachers Helping Students), which will hold monthly meetings in the Visual & Performing Arts Library Media Center or online. These comments and/or concerns will be submitted to the district coordinators, Karlene Sheets, Assistant Superintendent (karlene.sheets@jonesboroschools.net)
- Visual and Performing Arts will submit any parent comments or concerns to the school principal and/or district personnel if the Title I Schoolwide Plan is not satisfactory to parents.
- If requested and/or desired by parents, opportunities for regularly scheduled meetings will be available whether in person or online.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Visual and Performing Arts will conduct the Annual Title I Meeting to inform parents of the requirements of the Title I and to parents/families in September 2021. This will occur in the Library Media Center unless Covid restrictions require otherwise. In which case, the meeting will be available via Zoom.
- Visual and Performing Arts parents/families will be given information about parent's rights based on the Title I requirements from the principal at the meeting and in a letter form at conferences. The letter will be sent home with students whose parents/guardians are unable to attend conferences. In the event that conferences pivot to online, a packet will be sent home with each student. Teachers will assist with the return of the signed contracts.
- Parent & Family Information Booklet will be available to parents and families if they did not receive one at parent/teacher conferences. These booklets will be available on the school website as well.
- Visual and Performing Arts will post the Power Point presentation for this meeting on-line and in the parent/information booklet for those who were not able to attend the meeting in September 2021.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Visual and Performing Arts will distribute the Parent/Family Information Booklet to parents/families, when they attend Back to School Open House in August 2021 or at the Parent Teacher October 21, 2021. (If parents miss this meeting the entire PowerPoint presentation, with all the information listed below, will be on the VPA parent website and available in printed booklet form at conferences. Parents are encouraged to visit the Parent Coordinator for alternative meeting time for the Title I meeting if they were unable to attend the October meeting.) Teachers will also include links on their class websites.

- The Parent Policy is also included in the Jonesboro Schools Student Handbook. A parent-friendly version of the FACE plan is included in the Parent/Family Information Booklet and the parent signature page will be collected. The parent-friendly version of the FACE plan will be posted on the school website for parent access.
- Visual and Performing Arts Parent/Family Information Booklet will provide the following information:
 - List of faculty and staff with room numbers
 - List of standardized tests by grade levels and dates for testing
 - Counseling program services and contact information
 - Capturing Kids Hearts behavior expectations
 - Description extra rotation classes (Drama, Art, Music, Dance, Physical Education and Library Media classes) which students will be participating in at Visual and Performing Arts.
 - Ways for Families to become involved in a variety of roles for involvement
 - Copy of the PowerPoint presentation from the Annual Title I Meeting
 - Parent & Family Engagement Plan (FACE)
 - School Compact- roles of the Student/Parent/Teacher/Principal
 - Information and/or links to all our school websites, social media sites, including parent organization (PATHS) email information for weekly newsletter and social media sites.
 - List of volunteer activities and surveys for parents who may have volunteer ideas or services to offer to Visual and Performing Arts.
 - Schedule of Parent/Family Engagement nights, school activities PATHS events.
- VPA will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Mentor - Throughout the year
 - Tutor - Throughout the year
 - Open House - August 2021
 - Parent-School Organization - PATHS, Monthly meetings will be held either during the day, evening or virtually, allowing VPA to accommodate a larger group of parents.
 - Red Ribbon Week - October 2021
 - Holiday Programs - December 2021
 - Various Committees - Throughout the year
 - Various Field Trips - Throughout the year
 - In the fall, parents will be asked to complete a survey in which the opportunity to provide contact information and personal expertise/interest for the purpose of volunteering will be collected. This information will be provided to teachers through a shared Google doc.
 - Parent/Family Plan and School Compact will be written in English and Spanish with translators available as needed.
 - Links and/or messages will be sent to parents/families in letter form and on Class DOJO to inform parents where to find the school website, school office or parent center for copies of the information booklet.
 - Visual and Performing Arts will provide two-way communication with parents through DOJO messaging, phone calls, email, and additional conferences at various times as needs arise.
 - Parent/Family Night's Activities nights provide for face-to-face conversations. In the event that Covid restrictions prevent face-to-face activities, online activities will be provided for students and their families throughout the school year.
 - Parent Teacher Conferences in October and March allow for two-way communication.
 - When possible, the school will assist in transportation and childcare to help parents with attendance to school events or offer in-home visits as needed.
 - Parents may contact Carri Baker, FACE coordinator, for any questions or concerns at carri.baker@jonesboroschools.net or 870-933-5830

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Visual & Performing Arts will engage parents/families in the decision making process through surveys, informal discussions, and Title I Committee meetings (whether in-person or virtual).
- Visual and Performing Arts faculty, staff and students will review the compact for updating purposes each year at Title I committee meetings annually.

- Parents, students, and school staff will work collaboratively to share the responsibility for improving academic achievement school wide.
- All Visual & Performing Arts stakeholders (student/teacher/principal/parents) will sign the compact to pledge their roles for student academic achievement. Parents will help build and develop a partnership to assist their children to achieve the state's high academic standards.
- Visual & Performing Arts will hold no fewer than two parent/teacher conferences each year. (October 21, 2021 & March 17, 2022).
- Visual & Performing Arts will send home five week grade notices.
- Visual & Performing Arts staff will be listed for parents, including access to websites, email addresses and Class DOJO system to provide easy access for quick access for two-way communication between the school staff and parents.
- Visual & Performing Arts will establish a resource list for parents who may want to volunteer in various capacities at VPA. All staff will be encouraged to consult the list for parent volunteers' needs and contacts.
- Visual & Performing Arts PATHS organization will provide a list of upcoming volunteerism opportunities through the PATHS weekly emailed newsletter and other social media sites.
- Visual & Performing Arts parents will sign the compact at parent/teacher conferences and these compacts will be collected and stored in the school library media/parent center.
- Compacts will also be included in the Parent/Family Information booklet, which will also be located on the VPA Parent Information page of the website or a mobile device. This information can be accessed as often as the parent feels necessary.
- Teachers will maintain up to date information regarding district curriculum and supplemental supports on their classroom website in order to help students achieve the challenging State academic standards.
- The teacher's website will include contact information for the teacher. Parents may contact the teacher through email at any point they feel necessary to maintain open communication about their child's academic progress. Parents may contact the school to schedule a time to talk to a teacher about student progress.
- Teachers will maintain a contact log outlining their attempts to contact parents concerning student academic progress.
- Report cards will be provided at the end of each quarter to inform parents of their student's progress in each academic area.
- In the fall, parents will be asked to complete a survey in which the opportunity to provide contact information and personal expertise/interest for the purpose of volunteering will be collected. This information will be provided to teachers through a shared Google doc.
- The school will provide parents/families with information and/or training for volunteering with the school and/or opportunities to observe classroom activities.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- During the VPA Title I meeting the parents will receive information about the Title I budget as it pertains to the parent and family engagement activities. This information will include, but not be limited to, the current budget, examples of past purchases, and explanation of acceptable expenditures. Parents will be asked for input as to beneficial ways to utilize the Title I budget.
- Parents will be given the multiple opportunity to provide additional input about Title I FACE expenditures through a survey that will be given at parent teacher conferences, during FACE meetings and/or by contacting the FACE Coordinator for the building.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Visual and Performing Arts PATHS (Parent & Teachers Helping Students) Organization group which meets monthly in the VPA Library Media Center or virtually to plan family friendly activities to promote and support all families by allowing opportunities to attend social activities with parents, staff, and students.
- PATHS leaders will be utilized in making appropriate decisions regarding parent/community volunteer activities, through fundraising they contribute to the technology, equipment, Capturing Kids Hearts Behavior Program, special family events include: (Donuts with Dudes, Father Daughter Dance, Themed Dance Nights, etc.)
- Jonesboro Academics Pals programs (which often includes VPA alumni) provide academic tutoring to at risk students on a weekly basis.
- Arkansas State University Student Athletes & Greek Organizations participate in mentoring students at Visual & Performing Arts as lunch buddies/reading mentors.
- Arkansas State University Professors serve as lunch buddy mentors.
- The Arkansas Fine Arts Department serves as a liaison to provide special speakers and performers to the school.
- Northeast Arkansas Food Bank helps our PATHS organization support the backpack program, which supplies food in backpacks to students in need.
- Highland Baptist Church members serve as volunteers to help with student book clubs and parent center needs.
- Encouragers First Baptist Church volunteers serve as lunch buddy mentors.
- Parent Center will supply information and materials to assist with parenting needs from birth to school age, as supplied by area agencies and organizations.
- Family Services meetings will be held with administrators and counselors to address urgent issues with student health, behavior and/or family needs and will coordinate with the proper agencies to insure needs are met.
- Contact information about the Hispanic Center of Jonesboro will be located on the website and in the parent center to supply information about activities and events for Hispanic families.
- Counselors contact several businesses and emergency personnel to visit our school for Career Orientation days.
- Local patrons of the school provide donations to provide classrooms with books for students sponsored by Scholastic Books, which actually gifts the students each month with a book of their own to keep.
- The VPA Parent Engagement Plan will be incorporated into the school's improvement plan.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The FACE committee will schedule meetings to be held on a schedule conducive to the will of the committee. These meetings will be advertised and open to all VPA parents and partners. To the extent possible, meetings will also be held virtually to accommodate varying parent schedules.
- Parents will be provided an explanation and description of the curriculum in use at VPA and the assessments used to measure student progress and achievement levels of the State Standards during the Title I Parent meeting and through parent/teacher contacts.
- Parents will be made aware of the Title 1, Part A requirements during Title 1 Parent meetings and through parent/teacher contacts.
- Parent will be provided assistance and understanding of the following as it relates to their child's needs:
- Arkansas Academic Standards
- State, local, and alternate assessments
- Use of the Arkansas Division of Elementary and Secondary Education (www.arkansased.gov)
- Nutritional Planning and Meal Prep
- Role play and demonstrations by trained volunteers
- Each year ACT Aspire results are distributed to parents at parent teacher conferences. Counselors and teachers are available to go over a student's results with their parents. ACT results are sent directly to the student's home, but parents are made aware that they can contact counselors if they have questions.
- Parent and Family Engagement Nights will be held throughout the school year to ensure that parents learn strategies to support their child's learning and academic progress and incorporate developmentally

appropriate learning activities at home.

- Parent and Family Engagement Nights will serve to provide materials and training to help parents work with their children to improve academic achievement.
- Visual and Performing Arts Magnet maintains a parent center with pamphlets, books, and games for parents to check out at any time. The media center also maintains a parent information page on their website that provides information on all aspects of Parent/Student engagement for Elementary School. Topics include but are not limited to: Elementary School Resources, Parenting Tips, Online Curriculum Programs, Life Skills, Counseling, Student Safety and Bullying, Internet and Social Media Safety, Parent Involvement, and Special Services.
- Each year parents are encouraged to participate in school related events at VPA, including school musicals, family engagement nights, spelling bee, class field trips, and class celebrations.
- Throughout all its efforts, VPA will promote and support responsible parenting.
- Parents will be sent information in letter form and electronic messages about the HAC (Home Access Center) for keeping up with students' grades and attendance.
- Teachers will have detailed and current lesson plans on the teacher websites.
- Teachers will utilize Class DOJO, email, text messages, parent information folders, Remind app, to send vital information to parents about all aspects of the school curriculum, student behavior, class and school events.
- Support staff will utilize DOJO to send messages of importance about their student events, activities and needs to parents.
- Visual & Performing Arts will consider the purchase of other related materials throughout the year, as suggested by parents, staff/teachers, administrators, interventionists and Instructional Facilitators from surveys or academic meetings.
- Parents will have access to iPads in the Visual & Performing Arts Library Media Center/Parent Center for online surveys and training to assist with student achievement.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Once every fourth year, the Division of Elementary and Secondary Education requires a two hour training session for all certified staff. This professional development is documented and retained by the school for the purpose of license renewal as expected by DESE.
- Each year at the beginning of the school year, all staff and parents will be reminded of the integral role parents play in assisting student learning, as well as, the value and utility of contributions of parents. In addition, staff will be taught ways to reach out to, communicate with, and work with parents as equal partners.
- VPA will continue to implement and coordinate parent programs and build ties between home and school, welcome parents into the school and seek support/assistance from parents, provide information in a format and language the parents can understand, to respond to parent request for FACE activities, and to recognize that parents are full partners by including in the handbook the school's process for resolving parent concerns.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

- Visual & Performing Arts Title I Parent Engagement funds will be used to provide light refreshments or economical meals for parents & families for Parent/Family Engagement Nights and events. More families are able to attend events when the events fall close to the dinner or lunch hour. Families have been very appreciative of this in the past.

- Visual & Performing Arts Title I Parent Engagement funds will be used to provide paper and supplies for running copies as needed of letter correspondence, Capturing Kids Hearts Newsletter with parenting tips.

(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

District Feedback

☐ Attention: Changes Needed!

☒ In Compliance

Comments:

Please put the review date to be 6/2/21 by Karleen Sheets, Assistant Superintendent.

Section 1: remove my name and add as the district contact: Suzanne Proctor, District School Improvement Specialist, suzanne.proctor@jonesboroschools.net

Thanks, Carri!

Have a great summer:) (summer:))

Karleen

Close

